

Credit Card # _____

Expiration Date _____

Security Code _____



Enrollment Dates:

From: _____ To: _____

Cool Ventures for Kids APPLICATION

(Only required for first enrollment; Forms kept on file; New Form required if information changes)

Name of Child _____
(Last) (First) (Middle) (Nickname)

Address: _____
(Street) (City) (State) (Zip)

Sex: _____ Age: _____ Date of Birth _____ Grade: _____

School: _____ Email Address: _____

Guardian Info:

Mother's Name: _____

Address: _____
(Street) (City) (State) (Zip)

Home Phone: _____ Cell Phone: _____

Work Phone: _____ Ext. #: _____

Where Employed: _____

Father's Name: _____

Address: _____
(Street) (City) (State) (Zip)

Home Phone: _____ Cell Phone: _____

Work Phone: _____ Ext. #: _____

Where Employed: _____

Legal Guardian's Name (If needed): _____

Address: _____
(Street) (City) (State) (Zip)

Home Phone: _____ Cell Phone: _____

Work Phone: _____ Ext. #: _____

Where Employed: _____

Emergency Information & Medical Release (Incase we cannot contact parents or legal guardian)

Emergency Contact Name: _____ Relationship: _____

Home Phone: _____ Work Phone: _____

Hospital Preference (Be Specific) _____

Medical Insurance Co./Policy Number: _____

Information about Your Child:

Please give any information concerning your child that will be helpful in a group setting (such as play, eating, special fears, likes or dislikes.)

Child's Medical History

Previous Hospitalization: Yes _____ No _____ If Yes, Why? _____

Allergies (Including Food)? Yes _____ No _____ If Yes, What? _____

Current Medications? _____

Any relevant medical info? _____

In a medical emergency, I understand that every effort will be made to contact a child's parent or guardian. In the event that I cannot be contacted, I hereby give permission to the physician selected by Cool Ventures personnel to secure the proper treatment and to order injection, anesthesia, or surgery for my child as named above.

Date

Signature of Parent

In order to ensure the safety of our students a parent/guardian must accompany the child out of the facility each evening. Children must be signed out before leaving. We must have prior written permission if a child will be transported from the facility by anyone other than a parent or guardian. Please make sure you have a valid photo id when picking up campers.

Please list the names of those to whom your child MAY be released:

Please list anyone to whom your child CAN NOT be released:



COOL VENTURES FOR KIDS ENROLLMENT AGREEMENT

Overview

The Raleigh IcePlex is proud to be holding a camp program for boys and girls 5-14 years of age. We offer a program that promotes physical fitness and creativity through sports, activities, and crafts within a framework of structured learning.

Services

1. Services at the camp will only be provided for the following:
 - a. School Vacation days and Teacher Workdays
 - b. Track Out Camp/Traditional Camp
2. Services will not be available for personal time or by the hour. Please make arrangements in advance for full day care so that Cool Ventures for Kids can plan accordingly.

Hours

1. Camp Hours are Monday-Friday 7am-6:30pm (7pm in the Summer)
2. All Campers need to be signed in and out everyday. Please walk all campers upstairs in the morning.
3. All Campers need to be picked up by closing. If you are running late please call Cool Ventures for Kids and let the closing counselor know. There is a \$1/minute late fee.
4. Legal authorities may be contacted for children left at the camp after closing time with no word from parents.

Lunches and Snack

1. Parents will need to send a bag lunch or lunch money with their child everyday to camp.
2. Cool Ventures for Kids will provide a snack in the mid-morning and mid-afternoon.
3. Campers are not allowed to purchase energy drinks at camp. Please do not send energy drinks with campers for lunch or snack.

Electronics

1. Cell Phone use is prohibited from camp. Campers may keep cell phones in their lockers, but may not use them during camp.
2. Other electronics are allowed at camp during free play time. During camp activities they are to be put inside their locker.
3. Cool Ventures for Kids is not responsible for any electronics or toys brought from home. Please label all items with camper's name.
4. All movies are rated either G or PG and video games are E or E+10.

Staff Qualifications

1. Our camp is administered by capable and dedicated professionals. We take great pride in our staff and ensure maximum safety at all times by maintaining a low camper to staff ratio.
2. All Counselors are CPR and First Aid Certified.
3. All new counselors have criminal background checks done before working at Cool Ventures for Kids.

Severe Weather Conditions

1. During severe weather conditions, Cool Ventures for Kids follows Wake County Public Schools delays and closings. Please stay tuned to WRAL for an updated list of delays and closings.

Accident Reports and Illnesses

1. Accident reports will be sent home for all situations in which your child is physically injured. In case of an emergency and a doctor's attention becomes necessary, Cool Ventures will make every effort to contact the parent or guardian immediately.
2. Medication cannot be dispensed without written permission from the parent or guardian. Nor will any child be allowed to attend the camp if her or she is ill and is not permitted to attend school.
3. Please obtain a recent copy of your child's medical records and immunization record and submit to the camp as soon as possible.
4. Please send a change of clothes for all campers under the age of 7.
5. If campers do not know how to tie their shoes, please send shoes that do not require tying.

Discipline and Behavior Management Policy

Praise and positive reinforcement are effective methods of the behavior management of children. When children receive positive, non-violent, and understanding interactions from adults and others, they develop good self-concepts, problem-solving abilities, and self-discipline. Based on this belief of how children learn and develop values, this program will practice the following discipline and behavior management policy:

As staff we:

1. Do praise, reward and encourage the children.
2. Do reason with and set limits for the children.
3. Do modify the classroom environment to attempt to prevent problems before they occur.
4. Do listen to the children.
5. Do provide alternatives for inappropriate behavior to the children.
6. Do provide the children with natural and logical consequences for their behavior.
7. Do treat the children as people and respect their needs, desires, and feelings.
8. Do explain things to children on their levels.
9. Do use short, supervised periods of "time out", appropriate to the age of the children.
10. Do stay consistent in our behavior management program.

In return, we as staff expect the children to abide by the following:

1. Do Not spank, shake, bite, pinch, pull, slap, or otherwise physically harm other children or staff.
2. Do Not criticize, make fun of, yell at, threaten, make sarcastic remarks about, use profanity, or otherwise verbally abuse other children or staff.
3. Do Not break, destroy or abuse any property belonging to the camp, staff or other children.
4. Do Not make fun of, or otherwise belittle other children's parents, families, or ethnic background.
5. Do Not leave an area (game room, activity room etc.) without permission from a staff member.
6. Do Not leave an area without first making sure all games, crafts and toys are picked up and put away.

Incident Reports

1. Incident Reports will be sent home if any of the following behavior occurs:
 - a. Excessive use of inappropriate language or verbal abuse of another child or staff member.
 - b. Destruction or abuse of any property belonging to the Camp, another child or staff member.
 - c. Intentionally harming another child or staff in a physical manner including, but not limited to hitting, pushing, shaking, pinching or throwing objects.
 - d. Blatantly disregarding any re-direction or behavior modification deemed necessary by the staff.
 - e. The staff at Cool Ventures reserves the right to send incident reports home for reasons other than what is stated above.
2. If your child receives three incident reports, he or she will not be allowed to attend the camp for one week. If behavior becomes too severe, Cool Ventures reserves the right to refuse re-admittance to the program.

Financial Terms and Conditions

1. I agree to pay a Registration/Deposit fee for camp. This fee will guarantee my child's space.
2. I agree to pay the tuition fee indicated below. Tuition will be due each MONDAY before the week begins. If tuition is not paid prior to the close of business on Monday, the late payment of \$5 will be added to my child's tuition.

A. Day Camp:	\$50.00/day
B. Weekly Camp:	\$180.00/week
C. Parent's Night Out:	\$15/night
D. Late Pick Up Fee:	\$1.00/minute
E. Return Check Fee:	\$25.00
F. Late Payment Fee:	\$5.00
G. Registration/Deposit Fee:	\$25.00
H. Refund Fee:	\$25.00
3. Cancellation Policy – after camp registration is paid there are no refunds, however a Cool Ventures credit will be given for money already paid
4. If my child does not attend Cool Ventures for Kids due to illness or death, a written documentation is required for a credit. No refunds will be given.
5. In case of withdrawal of my child from the camp, I agree to give Cool Ventures for Kids two weeks written notice prior to withdrawal. If I fail to do so, I will be required to pay full tuition for the two-week period.
6. I agree to notify Cool Ventures for Kids if my child will not be attending camp on any given day by 10:00am.
7. If my child is sent home due to discipline problems and misses camp, there will not be any refunds given.
8. I agree to pay a per child late pick-up fee of \$1 for each minute my child is not picked up from camp by 6:30pm (7:00pm during the summer).
9. I agree to pay the return check fee of \$25. If I have a returned check, Cool Ventures for Kids reserves the right to refuse any future checks.
10. If for any reason a refund is granted, there will be a \$25 fee.

This agreement is subject to change in whole or in part by Cool Ventures for Kids with two weeks notice.

I, the undersigned parent or guardian of _____ (child's full name), do hereby state that I have read and received a copy of the Cool Ventures for Kids Enrollment Agreement and Financial Terms and Conditions and that the Program's coordinator (or other designated staff member) has discussed the Program's policy with me. I also agree to discuss and explain the above policies with my child.

Parent/Guardian Signature Date

Coordinator Signature

Date